

This document, along with a ground plan and light plot, will be available electronically at: http://www.childsplayaz.org/ in September 2019.

The scenery, props, sound equipment, wardrobe and acting COMPANY of MADDI'S FRIDGE travels in one (1) Sprinter van. Please provide any necessary parking permits for the duration of the run.

The van will be unloaded during the first day of the load in at a time mutually agreed upon between the presenter and CHILDSPLAY. The immediate area of the loading dock and unloading area must be clear and available for vehicle parking during the entire duration of the load in and load out. It must be clear of all snow, ice, debris, or other obstructions prior to our arrival.

Prior to CHILDSPLAY'S arrival, work over stage must be completed. This includes lighting being ready for focus and soft goods arranged as mutually agreed. <u>If PRESENTER is unable to complete this work prior to</u> CHILDSPLAY'S arrival, please plan for a longer load in time.

The presenter or a representative must be available at all times to the stage manager during the load in, all performances and at the load out. For engagements lasting more than one day, the stage manager must be able to contact a representative of the presenter via telephone. Any representative must be able to make decisions on behalf of the presenter.

LOAD IN/LOAD OUT

MADDI'S FRIDGE will require a minimum of five (5) hours to load in, focus, set lighting cues, sound check and do a walkthrough of the show. <u>This work session lasting five (5) hours or less is contingent upon the</u> <u>PRESENTER being prepared for CHILDSPLAY'S arrival, as noted above.</u>

The stage manager will contact you prior to arrival to confirm a final load in schedule. If the load in occurs on the same day as the first performance, the load in shall begin at a time so as to allow for a break between load in and half hour.

Strike will take approximately one (1) hour and thirty (30) minutes.

MADDI'S FRIDGE requires that the PRESENTER provide a minimum of four (4) stage hands to assist with the unloading and assembly of scenery during load in. The PRESENTER will provide one (1) sound supervisor and one (1) lighting supervisor, and one (1) wardrobe supervisor/dresser. The show crew members are required to strike and load out the show. A CHILDSPLAY company member will oversee load in and strike of scenery.

SCENERY

The set does not need to attach to the stage floor and no scenery is hung from battens. There are no fly cues in the show, so unless the house requires the fire curtain or main curtain be operated, no fly man is required. MADDI'S FRIDGE requires the following:

- 1. A minimum performance area of 25'-0" wide by 25'-0" deep (from the proscenium to the back wall) by 15'-0" high.
 - a. <u>This area must be clear</u>. Nothing should be stored within it.
 - b. It must be level.
 - c. The load in area must be on the same level as the performance space or accommodation must be made.
- 2. The following soft goods should be hung prior to arrival:
 - a. Three (3) pairs of black legs
 - b. Three (3) borders
 - c. One (1) white cyc for background
- 3. Adequate blue run lighting to provide backstage illumination during the show.

AUDIO

MADDI'S FRIDGE requires the following:

- 1. A house sound system in good working order that can easily accommodate all of the COMPANY'S audio components. The COMPANY travels with the following:
 - a. Three (3) wireless body mics
 - b. Mac laptop with QLAB to run sound cues
 - c. Two (2) EPQ900 Behringer amps to run Mains and a monitor mix if needed.
 - d. Two (2) Shure UA870 active antennas for wireless mics that are powered by UA antenna/power distro.
 - e. XLR-1/4" TRS cables
 - f. A Lexicon Alpha USB interface with two (2) XLR outputs.
- 2. Please have a headset/intercom system run to the following places:
 - a. Light operator position
 - b. Backstage (SR)
 - c. Stage management calling position
- 3. Please have two (2) monitor speakers placed in the DS corners of the stage for foldback, levels to be controlled separate from the main mix.
- 4. Please provide one (1) house audio engineer to assist with the setup of sound for the show, so that this work may take place concurrently with the scenic load in.
- 5. Sound board should have six (6) available inputs and four (4) minimum outputs.

- 6. A mixing position located at the rear of the house is needed, secure from tampering by audience with an unobstructed view of the stage. If sound position is in a booth with windows, the windows must be able to be opened.
- 7. COMPANY'S staff will operate the playback of sound from the MAC laptop and three (3) wireless mics.

LIGHTING

Although there is some flexibility in the production's lighting design, venue inventory should include enough instruments, circuits and dimmers for area lighting, different color washes, and several specials. MADDI'S FRIDGE requires the following:

- 1. <u>Light plot must be hung, circuited, colored, and troubleshot prior to CHILDSPLAY'S arrival. If</u> presenter is unable to prepare lighting prior to arrival, please plan for a longer load in time.
- 2. Please provide at least four (4) electricians to assist with focus. They can be the same four (4) stage hands that help load in and set up the scenery.
- 3. The plot must be hung, circuited, colored, and troubleshot prior to COMPANY'S arrival.
- 4. Focus will begin once the scenery is loaded in---and will be led by COMPANY staff.
- 5. Please provide one (1) crew member to run the light board during all shows.
- The plot and more information will be available at <u>http://www.childsplayaz.org/</u> in September 2019.
- 7. COMPANY provides gobos.

WARDROBE

MADDI'S FRIDGE requires the following:

- 1. Please provide one full-size washer and one full-size dryer for show's use. Washer must have individual cycle capabilities and water levels and temperature controls. These machines must be located in the theater.
- 2. A steam iron and ironing board must be available. A steamer is also requested.
- 3. All wardrobe areas must be thoroughly cleaned prior to the COMPANY'S arrival. All areas must be properly lighted and ventilated.

DRESSING ROOMS

MADDI'S FRIDGE consists of three (3) actors. COMPANY requires exclusive use of the stage and dressing room areas from the start of load in through the end of strike. Any house restore must take place after the show has been completely loaded out. For subsequent performances after the initial load in day, the stage and dressing rooms must be available two (2) hours prior to curtain. MADDI'S FRIDGE requires the following:

- 1. Please provide at least two dressing rooms.
- 2. All rooms need to be properly heated/air conditioned.
- 3. All rooms must be clean (floors, make-up tables, mirrors, sinks and bathrooms) prior to the start of the load-in and maintained daily.

- 4. All rooms must be well lit with hanging racks (not clothes hooks) and running water to conform to Equity safe and sanitary regulations.
- 5. The space must have a mirror and suitable lighting around mirror to see while preparing for each performance.
- 6. Chairs, not stools or benches, are required at each space used by a performer.
- 7. Restrooms must be within close proximity of the dressing rooms.
- 8. Additionally, it is greatly appreciated if a production office can be made available to the Stage Manager and crew during the duration of our residency.
- 9. Please provide the COMPANY with any passwords needed for WIFI access.

HOSPITALITY

MADDI'S FRIDGE requires the following:

- 1. Please provide water, coffee, and tea.
- 2. Healthy snacks like fruit, hummus, and vegetables are always appreciated.
- 3. If the COMPANY is performing two shows in one day a light lunch is greatly appreciated.
- 4. Check with Associate Director of Production, Rachel Solis, for dietary restrictions.

POST-SHOW DISCUSSION

Following each performance, the cast will conduct a question and answer session with the audience that will last approximately five (5) minutes. Lighting and sound operators must remain at their consoles. This is an important part of the presentation of the play and we hope you will make your best efforts to include this as part of the program.

FOH INFORMATION

RUNNING TIME: MADDI'S FRIDGE runs approximately forty five (45) minutes not including the postshow discussion.

POST SHOW DISCUSSION: Runs between 5 -10 minutes.

INTERMISSION: None.

HOUSE OPENING: The house can open 30 minutes prior to the start of the show once the Stage Manager has cleared it for opening.

WALK-IN MUSIC: Company will provide walk-in music.

EFFECTS: None.

PHOTOGRAPHY, MOBILE PHONES, and IPADS: The venue must notify all audience members that photography and filming during the production is not permitted. They should also be asked to switch off all mobile phones, iPads and pagers.

PROGRAMS: COMPANY does not provide programs. Please see our website for media and education materials.

MERCHANDISE: None.

CONTACT: Presenter must provide a means of contact between the FOH and Stage Manager.

LABOR RECAP

FOR LOAD IN:

- Four (4) carpenters to assist with load in of scenery.
- Four (4) electricians for focus call after scenery is loaded in. They can be the same stagehands that assist with scenery.
- One (1) sound engineer for load in. This person can be included in the four (4) carpenters called if they want to assist with loading in the scenery and then switch over to sound.
- One (1) lighting engineer or Master Electrician for load in and focus. This person can be included in the four (4) carpenters called if they want to assist with loading in the scenery and then switch over to lighting.

FOR RUN OF SHOW:

• One (1) crew member to operate the light board.

FOR LOAD OUT:

• The show crew can assist with load out.

Non-working supervisors, if required, are in addition to the above labor requirements.

CHILDSPLAY production staff traveling with the show will be three (3) actors and one (1) technician.

If you have further questions or concerns please contact:

Rachel Solis, Associate Director of Production Childsplay 480.921.5727 <u>rsolis@childsplayaz.org</u> 900 S. Mitchell Drive Tempe, AZ 85281 www.childsplayaz.org

Presenter and Technical Director: Please sign here to acknowledge and accept the terms of this technical rider. In doing so, you are confirming that you have noted and initialed on this rider any adjustments or concerns that need to be addressed during the advance.

Presenter

Date

Date